



## **PUERTO RICO'S APPEALS PROCESS**

Any institution adversely affected by a determination of the Board of Postsecondary Institutions who denies an application for a license or amendment to the license or a determination that imposes conditions on the license, penalties or fines may initiate an adjudicative procedure as provided in the Adjudicative Procedures Regulations, Number 8397 of 2013 (under review). The affected institution may initiate an adjudicative procedure by filing a challenge letter within a term of twenty calendar days from the decision's notification.

The institution's principal officers or his authorized representative will sign the document specifying the facts and the legal grounds that motives the impugnation and the remedy requested.

The Register and Licensing Office Director will appoint an Examining Officer, who will issue a recommendation to the Board of Postsecondary Institutions. The Board will make the final decision.

